

First: Log in to your Personal FMF page

The Fetal Medicine Foundation / - Mozilla Firefox

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Welcome to your personal FMF page

Personal details
Name: Jane Smith FMF ID number: 7777
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Second: Scroll down to Audit/Licensing and Click on “here” to upload images

The screenshot shows a Mozilla Firefox browser window with the URL <https://courses.fetalmedicine.com/>. The page content includes:

- FMF Certificates of competence in the 11-13 weeks scan**
Theoretical course: completed on 11/12/2008 - if you want to review the 11-13 weeks course please select: [Patient](#) / [Medical practitioner](#)
Certified: February 1, 2009
- | Certification | Certificate of competence | Last audit | Report | License |
|-----------------------|---------------------------|------------|--------|---------|
| NT scan | | | | no |
| Nasal bone | | | | |
| Ductus venosus | | | | |
| Tricuspid flow | | | | |
| Facial angle | | | | |
| Uterine Doppler (PEI) | | | | |
- Audit / licensing**
If you want to submit images and data for audit please click [here](#)
If you want download the FMF software and obtain or renew your license for risk calculation please click [here](#)

Third: Click on Browse...

Step 1: select audit type

Audit type:

Step 2: select three images

Select **three** images of nuchal translucency showing the calliper placement.

Add an image file:

...and select your 3 NT images, one at a time.

Step 2: select three images

Select **three** images of nuchal translucency showing the calliper placement.

Add an image file:

- NT1.jpg
- NT2.jpg
- NT3.jpg

Fourth: Under “add a data file” click on “I don’t have any data”.

Step 3: add a data file

Here you can upload a data file containing NT measurements. A good distribution of measurements is a condition for being included on the list of sonographers with a satisfactory audit.

Click [here](#) for details of exporting your data from Astraia or the FMF software. Instructions for ViewPoint are [here](#). If you want to know how to submit data from Excel or another program, click [here](#).

- I have a file to upload
- I don't have any data
- I have less than 30 cases

Finally click on “Upload files” to submit your images

Last step: send your files

Note: before you upload your audit please [click here](#) to view the new audit policies.

Upload files

Once the images have uploaded, you will see the words “3 image files saved”. You will not be able to view your images after this until after they are reviewed. If you see “3 image files saved” you know they have uploaded successfully so there is no need to contact the FMF to ask about this.

Image review takes between 10 and 14 days to be completed from the time the images are uploaded. You will receive an automated e-mail when the images have been reviewed. At that point, or anytime after 10 days from uploading, log into your FMF page and click on the date in the report column. Make sure you can read the whole report all the way down to the section giving instructions for what to do next. You can view the images you uploaded as well but they will only be visible to you once they have been reviewed.

Certification	Certificate of competence	Last audit	Report
NT scan		View images	Dec 14, 2012
Nasal bone			
Ductus venosus			
Tricuspid flow			
Facial angle			
Uterine Doppler (PET)			